CACEA
Canadian Association of Consulting Energy Advisors

CONTINUING EDUCATION CREDIT APPROVAL REQUEST

- Complete one form for each program. Additional information may be requested to support the request.
- Applications are reviewed and approved by CACEA's education committee.
- CACEA won't approve program provider applications retroactively. Incomplete applications won't be reviewed.
- For prior approval, the applicant must complete and email CACEA the form at least 10 days prior to the program.
- For post approval, the member must complete and email CACEA within 20 days after the program.

Applicant *(Choose one)* CACEA Member CEC Provider		
NAME:	PHONE:	EMAIL:
Continuing Education Provider		
INSTITUTION / ORGANIZATION:		
PROGRAM CONTACT PERSON:		
ADDRESS:		
CITY:	PROV/STATE:	CODE/ZIP:
PHONE:	EMAIL:	WEBSITE:
Program Information *(OPTION: Provide marketing, agenda and speaker information as a separate document or additional pages)*		
TYPE OF PROGRAM: WEBINAR WORKSHOP SEMINAR CONFERENCE OTHER *(Please specify)*:		
LOCATION: *(If online provide link)*:		
PROGRAM TITLE(S) *(List all)*;		
PROGRAM DATE(S) *(List all)*:	HOURS OF EDUCATION CONTENT:	
PROGRAM LEARNING OBJECTIVES:		
BRIEF DESCRIPTION OF PROGRAM CONTENT:		
PRESENTER(S) *(Name, Qualification / Position and Affiliation)*:		
By signing this form, I agree the information provided is correct		
PRINT NAME:	SIGN:	DATE:
FOR OFFICE USE ONLY		
APPROVED BY:	APPROVED CREDITS	DATE: